



**REPUBLIC OF THE PHILIPPINES  
CITY OF IMUS | PROVINCE OF CAVITE  
OFFICE OF THE CITY MAYOR**

**EXECUTIVE ORDER NO. 4**  
*Series of 2022*

**AN ORDER DESIGNATING SAFETY SEAL FOCAL PERSON AND SAFETY OFFICER IN COMPLIANCE WITH THE SAFETY SEAL CERTIFICATION PROGRAM**

**WHEREAS**, Section 15 Article II of the 1987 Philippine Constitution mandates that the State shall protect and promote the right to health of the people and instill health consciousness among them.

**WHEREAS**, Section 16 the Local Government Code states that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare and shall ensure and support, among other things, the promotion of health and safety, and preserve the comfort and convenience of their inhabitants.

**WHEREAS**, Section 455 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, grants the local chief executive the authority to carry out such emergency measures as may be necessary during and in the aftermath of manmade natural disasters and calamities including public health emergencies, and issue such executive orders for the faithful and appropriate enforcement and execution of laws.

**WHEREAS**, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) adopted StaySafe.ph as the official digital contact tracing application of the government and the institution of a Safety Seal Certification Program to ensure compliance with Minimum Public Health Standards and directed the Department of Trade and Industry (DTI), with the Department of Health (DOH), Department of Labor and Employment (DOLE), Department of the Interior and Local Government (DILG), Department of Tourism (DOT), and the Department of Transportation (DOTr) to issue the necessary joint memorandum circular to detail requirements to secure a Safety Seal which shall include the adoption of the StaySafe.ph application and generation of its QR Code to be displayed in all entrances.



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**WHEREAS**, the DILG, together with the DOLE, DTI, DOT, and the DOH issued Joint Memorandum Circular No. 21-01 s. 2021 (JMC 21-01) Re: Implementing Guidelines of the Safety Seal Certification Program.

**WHEREAS**, the Safety Seal Certification Program provided in IATF Resolution No. 87 aims to increase compliance by private or public entities with the minimum public health standards set by the government. The program seeks to encourage the adoption and use of the Stay Safe.ph digital contract tracing application as well as increase consumer confidence as we safely reopen the economy.

**WHEREAS**, the Safety Seal is a physical manifestation of the compliance of an establishment to the minimum health standards required by government to contain the spread of Covid-19. The seal is to be displayed conspicuously at all entrance points of establishments and shall be at no cost to them.

**WHEREAS**, the undersigned has deemed it necessary to adopt the Safety Seal Certification Program under Joint Memorandum Circular (JMC) No. 21 s. of 2021, to ensure that health and safety protocol are implemented, as part of the "new normal" in the conduct of business and trade in the City of Imus, with the end view of protecting the public from COVID-19 and assure them of compliance of establishments with the minimum public health standards set by the national and local authorities.

**WHEREAS**, under JMC No. 2001-01, the DILG/PNP and all Local Government Units are designated as Issuing Authorities vested with the authority to inspect establishments assigned to it and to issue and/or revoke the Safety Seal.

**WHEREAS**, in furtherance of all the laws stated above, the City Government of Imus intends to designate a Safety Seal Focal Person and Safety Officers to assure that the City of Imus is compliant with safety protocols to combat the spread of Covid-19.

**NOW THEREFORE, I, HON. ALEX L. ADVINCULA**, by virtue of the powers vested in me as the City Mayor of Imus, do hereby order the following:

**Section 1. Designation-**

A. FOCAL PERSON:

*Mr. Luth B. Espiloy Jr.*  
HRMO, Assistant 1



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B. SAFETY OFFICER:

*Ms. Abbie M. Lyn Robles*  
CDRRMO, Clerk II

**Section 2. Duties and Responsibilities-**

A. The **SAFETY SEAL FOCAL PERSON** shall have the following duties and responsibilities:

1. Monitors implementation of the contact tracing initiatives of the City Government or the use of StaySafe QR Code and ensures availability of health declaration form for employees and clients.
2. Monitor and maintain social distancing and ensuring the compliances of clients/employees to health protocols.
3. Ensures the schedule of the regular conduct of the disinfection protocol at least twice a week in compliance with the Cleaning and Disinfection of Environmental Surfaces in the context of Covid-19 by the World Health Organization.
4. Submit and upload all the required reports to the Department of Interior and Local Government.

B. The **SAFETY OFFICER** shall:

1. Coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care;
2. Undertake contact tracing or coordinate the conduct thereof;
3. Monitor status of employees quarantined or isolated;
4. Implement return to work policies;



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**Section 3. Separability Clause-** If any of the provisions were declared unlawful and unconstitutional by any court or tribunal, the remaining provisions shall remain valid and enforceable.

**Section 4. Repealing Clause-** All other orders, rules and regulations and issuances or part thereof which are inconsistent with this Executive Order are hereby repealed, amended or modified accordingly.

**Section 5. Effectivity-** This Executive Order shall take effect immediately.

**DONE** and **SIGNED** this 20<sup>th</sup> day of July 2022, City of Imus.

**ALEX E. ADVINCULA**  
*City Mayor*